

Albany High School  
Model UN Club  
September 26, 2020

Dear Parents and Guardians:

This is to provide you with information about the Albany High School Model UN Club's participation in the online UC Berkeley Model UN Delegate Workshop on Saturday, October 24, 2020. You and your student should read the following information carefully.

Background: The UC Berkeley Model UN Conference, to be held online this academic year from February 26 to February 28, 2020, is one of the oldest and most prestigious model UN conferences in the nation. There are usually more than 1600 students at the Conference. The October 24<sup>th</sup> Workshop is intended to train students to be delegates to the Conference. As all of the model UN conferences in which the Albany Model UN Club participates follow the same general rules and procedures, the Workshop is valuable training for all students new to model UN. (The Workshop will also feature intermediate, crisis committee, and committee chair training for more experienced students).

Schedule: Students will participate online. The final schedule has not been announced: we know that there will be a morning session, a lunch break and an afternoon session. In past years, the sessions have begun at 9:00 am and ended around 4:00 pm.

Fees: There are no fees for attending the Workshop.

How to Sign Up: Students may sign up for the Workshop by completing a Google form. On September 26, 2020 the Google form will be sent to all students currently on the Club's email mailing list of 2020-21 Club members. This letter and the Google form will be sent to students joining the Club after September 26, as they join the Club. Club members interested in attending the Workshop should complete and submit the Google Form by October 14, 2020.

When students sign up for the Workshop, they will be asked to indicate which of the following types of training they would like to attend:

- Novice training (intended for students new to Model UN)
- Intermediate Training (intended for students who have attended one or more model UN or model Arab League conferences)
- Crisis Committee Training (intended for students who have attended two or more model UN or model Arab League conferences)
- Committee Chair training (intended for students who have attended three or more model UN or model Arab League conferences)

**In addition to completing the Google form, students and their parents/guardians must complete and submit UC Berkeley's online liability waiver form. I will provide**

**you with information about how to complete and submit that form once it becomes available.**

Dress: The Workshop organizers have announced that Workshop participants need not wear Western business attire at the Workshop. As AHS students participating in the Workshop will do so as part of an AHS Club, all AHS rules governing student conduct that apply to online classes – including restrictions on dress – will apply to AHS students participating in the Workshop.

If you have any questions, please do not hesitate to contact me at [kjames@ausdk12.org](mailto:kjames@ausdk12.org) or at 510-579-4287.

Very truly yours,

Kevin James  
Adviser, AHS Model UN Club